

To: Members of the Cabinet

Notice of a Meeting of the Cabinet

Tuesday, 24 May 2022 at 2.00 pm

Council Chamber - County Hall, New Road, Oxford OX1 1ND

If you wish to view proceedings online, please click on this [Live Stream Link](#).



Stephen Chandler
Interim Chief Executive

May 2022

Committee Officer: **Colm Ó Caomhánaigh** Tel: 07393 001096;
E-Mail: colm.ocaomhanaigh@oxfordshire.gov.uk

Membership

Councillors

Liz Leffman	Leader of the Council
Liz Brighthouse OBE	Deputy Leader of the Council
Glynis Phillips	Cabinet Member for Corporate Services
Dr Pete Sudbury	Cabinet Member for Climate Change Delivery & Environment
Tim Bearder	Cabinet Member for Adult Social Care
Duncan Enright	Cabinet Member for Travel & Development Strategy
Calum Miller	Cabinet Member for Finance
Jenny Hannaby	Cabinet Member for Community Services and Safety
Mark Lygo	Cabinet Member for Public Health & Equality
Andrew Gant	Cabinet Member for Highway Management

The Agenda is attached. Decisions taken at the meeting will become effective at the end of the working day on unless called in by that date for review by the appropriate Scrutiny Committee. Copies of this Notice, Agenda and supporting papers are circulated to all Members of the County Council.

Date of next meeting: 21 June 2022

Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or email democracy@oxfordshire.gov.uk for a hard copy of the document.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

AGENDA

1. Apologies for Absence

2. Declarations of Interest

- guidance note opposite

3. Minutes (Pages 1 - 18)

To approve the minutes of the meeting held on 26 April 2022 (CA3) and to receive information arising from them.

4. Questions from County Councillors

Any county councillor may, by giving notice to the Proper Officer by 9 am two working days before the meeting, ask a question on any matter in respect of the Cabinet's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

5. Petitions and Public Address

Members of the public who wish to speak at this meeting can attend the meeting in person or 'virtually' through an online connection.

To facilitate 'hybrid' meetings we are asking that requests to speak are submitted by no later than 9am four working days before the meeting i.e., 9am on Wednesday 18 May 2022. Requests to speak should be sent to colm.o'caomhanaigh@oxfordshire.gov.uk

If you are speaking 'virtually', you may submit a written statement of your presentation to ensure that if the technology fails, then your views can still be taken into account. A written copy of your statement can be provided no later than 9am 2 working days before the meeting. Written submissions should be no longer than 1 A4 sheet.

6. Climate Action Update (Pages 19 - 46)

Cabinet Member: Climate Change Delivery & Environment

Forward Plan Ref: 2022/018

Contact: Sarah Gilbert, Climate Action Team Leader Tel: 07867 467797

Report by Corporate Director Environment & Place (**CA6**).

In response to the council's declaration of a climate emergency, a Climate Action Framework was developed to mobilise a cross-organizational Climate Action Programme. This report updates Cabinet on the delivery of the 21/22 Climate Action Programme delivery plan and sets out the 22/23 delivery plan.

The Cabinet is RECOMMENDED to

- a) Note the annual update on the delivery of the Climate Action Programme (Appendix 1)**
- b) Approve the Climate Action Programme delivery plan for 2022/23 (Appendix 2)**
- c) Approve the council's Carbon Management Plan 2022-25 (Appendix 3) and the interim emissions reduction target for 2024/25.**

7. Oxfordshire Food Strategy (Pages 47 - 72)

Cabinet Members: Climate Change Delivery & Environment and Public Health & Equality

Forward Plan Ref: 2021/129

Contact: Lauren Rushen, Policy Officer Tel: 07990 367851

Report by Corporate Director Customer, Organisational Development & Resources (**CA7**).

An Oxfordshire wide food strategy has been developed in partnership with the district and city councils and the Voluntary and Community Sector (VCS). The strategy supports a broad range of Council priorities and strategies in particular healthy weight strategies, addressing food poverty and tackling inequalities and the Council's Climate Action Framework.

The Cabinet is RECOMMENDED to

- a) Endorse the Oxfordshire Food Strategy – Part One attached at annexe 1 including the principles and overarching framework**
- b) Agree that £250,000 grant funding be awarded to District and City council partners to support the delivery of the strategy as set out in paragraph 22 of the report**
- c) Delegate authority to the Corporate Director Customers and Organisational Development to agree the terms of reference for the grant funding in consultation with the Portfolio Holder for Public Health and Equalities**

- d) **Delegate authority to the Corporate Director Customers and Organisational Development to make minor design and typographical changes to the document pending adoption by District and City partners**

8. Local Area SEND Strategy (Pages 73 - 102)

Cabinet Member: Deputy Leader (including Children, Education and Young People's Services)

Forward Plan Ref: 2022/046

Contact: Kate Bradley, Head of SEND, 07584 262422

Report by Corporate Director for Children's Service (**CA8**).

A Local Area SEND Strategy was co-drafted over a period of 4 months by a governance group of representatives from Local Authority Education, Social Care (Children's and Adult), Health, Education Setting and Parent/Carers. Public consultation ran from 10 January to 10 March 2022.

The Cabinet is RECOMMENDED to approve publication of the Local Area SEND Strategy.

9. Library and Heritage Strategy (Pages 103 - 192)

Cabinet Member: Community Services & Safety

Forward Plan Ref: 2021/234

Contact: Mark Haynes, Director for Customer & Cultural Services Tel: 07586 479051

Report by Corporate Director Customers, Organisational Development & Resources (**CA9**).

A draft Libraries and Heritage Strategy: 2022 - 2027 was approved by Cabinet on 21st December 2021 subject to public consultation. This report details the consultation approach and sets out the key themes arising from the consultation.

The Cabinet is RECOMMENDED to

- a) **Note the outcome of the public consultation on the Libraries and Heritage Strategy**
- b) **Delegate the responsibility for the adoption and implementation of the strategy to the Portfolio Holder for Community Services and Safety and the Corporate Director for Customers, Organisational Development and Resources and the project team.**
- c) **Agree that an annual review of the actions to deliver the strategy is reported to Cabinet and the Place Overview and Scrutiny Committee**

10. Appointments 2022/23 (Pages 193 - 196)

Cabinet Member: Leader

Forward Plan Ref: 2021/219

Contact: Colm Ó Caomhánaigh, Committee Officer Tel: 07393 001096

Report by Director of Law & Governance (**CA10**).

ANNEX TO FOLLOW

To consider member appointments to a variety of bodies which in different ways support the discharge of the Council's Executive functions.

The Cabinet is RECOMMENDED to agree the appointments to the bodies set out in the Annex to this report.

11. Forward Plan and Future Business (Pages 197 - 200)

Cabinet Member: All

Contact Officer: Colm Ó Caomhánaigh, Committee Officer Tel: 07393 001096

The Cabinet Procedure Rules provide that the business of each meeting at the Cabinet is to include "updating of the Forward Plan and proposals for business to be conducted at the following meeting". Items from the Forward Plan for the immediately forthcoming meetings of the Cabinet appear in the Schedule at **CA11**. This includes any updated information relating to the business for those meetings that has already been identified for inclusion in the next Forward Plan update.

The Schedule is for noting, but Cabinet Members may also wish to take this opportunity to identify any further changes they would wish to be incorporated in the next Forward Plan update.

The Cabinet is RECOMMENDED to note the items currently identified for forthcoming meetings.

12. EXEMPT ITEM

In the event that any Member or Officer wishes to discuss the information set out in the Annexes to Agenda Item 13, the Cabinet will be invited to resolve to exclude the public for the consideration of the Annexes by passing a resolution in relation in the following terms:

"that the public be excluded during the consideration of the Annexes since it is likely that if they were present during that discussion there would be a disclosure of "exempt" information as described in Part I of Schedule 12A to the Local Government Act, 1972 and specified below the item in the Agenda".

NOTE: The report does not contain exempt information and is available to the public.

THE ANNEXES TO THE ITEM NAMED HAVE NOT BEEN MADE PUBLIC AND SHOULD BE REGARDED AS 'CONFIDENTIAL' BY MEMBERS AND OFFICERS ENTITLED TO RECEIVE THEM.

13. Section 101 Agreement with London Borough of Bromley (Pages 201 - 208)

Cabinet Member: Community Services & Safety

Forward Plan Ref: 2022/047

Contact: Jody Kerman, Head of Trading Standards, 07909 905514

Report by Corporate Director - Commercial Development, Assets and Investment **(CA13)**.

The information in this case is exempt in that it falls within the following prescribed categories:

1. Information relating to any individual

7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

and since it is considered that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

The annexes containing exempt information under the above paragraph are attached.

Entering in to an s101 Agreement with London Borough of Bromley, authorising Bromley to undertake a prosecution in relation to an Oxfordshire resident.

The Cabinet is RECOMMENDED to

- (a) Pursuant to section 101 of the Local Government Act 1972 and section 9EA of the Local Government Act 2000, approve the delegation of specific powers from the county council to the London Borough of Bromley in relation to the investigation and prosecution of companies and individuals associated with the investigation known as Operation Argus**

- (b) Authorise the Head of Legal and/or the Director of Law and Governance to enter the necessary agreements to implement this delegation**